

Supervising Scientific/Technical Officer (Simulation Learning) Faculty of Health



the university
for the real world

About QUT

QUT is a major Australian university with a global outlook and a 'real world' focus. We are one of the nation's fastest growing research universities and our courses are in high demand.

We are an ambitious and collaborative institution that seeks to equip our students and graduates with the skills they will need in an increasingly disrupted and challenged world. We are transforming the student experience we offer our 50,000 students and we place a premium on the international and national accreditation of our various professional degrees.

Our internationally award-winning Science and Engineering Centre is home to The Cube, acknowledged as one of the world's largest digital interactive learning and display spaces. QUT established the world's first Creative Industries Faculty, and we invest heavily in collaborative learning and interdisciplinary research environments, including the \$95M Education Precinct.

Further information about QUT can be obtained from the website at www.qut.edu.au.

Our Vision

QUT's [Blueprint 6](#) is our institutional strategic plan. The Blueprint formalises QUT's ambitions and declares our strong sense of purpose which is to provide transformative education and research relevant to our communities. It provides a framework and strategies to enable QUT to realise our vision to be the university for the real world and identifies the following priorities:

- support aspiration and inclusion
- encourage creativity and entrepreneurship
- embrace digital transformation and technology
- embed principles of health and wellbeing
- support Indigenous Australian engagement, success and empowerment
- enable professional engagement and ethical leadership and,
- focus on the environment and sustainability

Aligned to and supporting our vision are the QUT Values. These Values highlight what makes QUT distinct and successful. Providing a compass for our decisions, actions and behaviours and strengthening our community.

QUT Values

- Ambition
- Curiosity
- Innovation
- Integrity
- Inclusiveness

About the Faculty of Health

The Faculty's vision, to *enable people and communities to create a healthy future*, will be achieved through the delivery of world class teaching and research combined with productive and sustainable partnerships.

The Faculty operates across two campuses and several distributed sites and comprises seven schools:

- Biomedical Sciences
- Clinical Sciences
- Exercise and Nutrition Sciences
- Nursing
- Optometry and Vision Science
- Psychology and Counselling
- Public Health and Social Work

Health is one of QUT's largest faculties with nearly 600 Higher Degree Research students and approximately 10,000 coursework students enrolled across seventy courses. Approximately half of the Faculty's 1,200 international students are enrolled in its undergraduate degrees. Our students have access to state-of-the-art learning spaces such as the newly refurbished 150-seat biomedical teaching laboratory at Gardens Point Campus and the Faculty's teaching clinics (QUT Health Clinics) based at the Kelvin Grove campus.

The Faculty's strength will continue to grow through engagement of researchers in large scale programmatic activities allowing research to be undertaken at scale to address current and future global challenges.

The QUT Health Clinics, provide a high-quality clinical training environment for allied health professional students and deliver quality patient care to the community. The clinics are a diverse and complex centre for interdisciplinary clinical care. This comprehensive health care facility includes extensive outreach services, widening participation, Indigenous health care, school screenings, and other community initiatives and events.

About the Position

The Supervising Scientific/Technical Officer (Simulation Learning) manages a small, agile team to deliver activities which relate to practical components of undergraduate teaching, facilities management and compliance targets within their local area of expertise.

The Supervising Scientific/Technical Officer (Simulation Learning) is responsible for coordinating the provision of specialist technical support operations across the Faculty and for reviewing processes to support continuous improvement. They will accomplish this by providing specialist advice to senior managers and academic leaders, coordinating resources, managing staff, and by adopting a calm and consultative approach to achieving objectives and solving problems.

The Supervising Scientific/Technical Officer (Simulation Learning) is expected to work collaboratively across the Technical Services Leadership team to regularly assess and review appropriate provision of staff, equipment, routine maintenance and allocation of other resources against the changing needs of the University's dynamic teaching environments.

The position is expected to both provide technical expertise within a highly professional technical team in support of the Faculty's academic endeavours, as well as maintain oversight of their team's effective, safe and sustainable operation of a range of laboratory or teaching facilities and specialist equipment.

This position reports to the Senior Technical Operations Partner for supervision, workload management and for Performance Planning and Review (PPR).

Key responsibilities include:

- Provide an outstanding level of contemporary technical support for undergraduate teaching, workshops, research and other University sanctioned activities (e.g. open days and external engagement) in Simulated Learning.
- Provide effective leadership and coordination of administrative, financial and operational functions to ensure compliance with all relevant rules, policies and procedures, including risk management and compliance targets, as they relate to teaching and facility management within the local area of expertise.

- Provide outstanding leadership and coordination of a team of dedicated Simulation learning technical staff to ensure a consistent, high quality and highly responsive technical support is maintained in a client focused model of service delivery; including management of annual performance planning and review, staff training requirements and workload distribution.
- Effectively manage a small and agile team and in doing so foster a collaborative, inclusive and solutions focussed culture with a service delivery mindset.
- Management of facilities including oversight of major installations and effective facilitation of complex equipment and experiments; collaboration with other faculties, institutes and leadership team peers to identify opportunities for sharing facilities and support.
- Develop and maintain effective and trusted working relationships across various organisation units across the University and act as a point of escalation in the provision of timely and efficient local issue resolution.
- Engage in opportunities for professional development to ensure knowledge and skills are aligned with contemporary industry practice, including but not limited to additional on the job training, rotation through other roles and active participation in development activities.
- Compliance with health and safety policies, procedures, hazard reporting and safe work practices relevant to the requirements of the local work environment.

To ensure job flexibility the successful appointee may be required to:

- perform any other duties as nominated by the University consistent with the relevant classification descriptors detailed in the Enterprise Agreement. Staff undertaking any new duties will receive training;
- participate in job rotation or multiskilling in consultation with their supervisor;
- work across campuses

Type of appointment

This appointment will be offered on an ongoing, full-time basis.

Location

Kelvin Grove and Gardens Point campuses.

Selection Criteria

1. Completion of a degree or a higher degree with at least four years' subsequent relevant work experience or an equivalent combination of relevant experience and/or education/training in a clinical operations role.
2. Demonstrated clinical experience in Nursing and/or Paramedicine along with high and low fidelity clinical simulation equipment.
3. Demonstrated high level communication skills (including written and verbal) and flexibility to work across projects and to collaborate and develop effective relationships with multiple programs and stakeholders.
4. Demonstrated ability to nurture and lead a high-performing, collaborative team committed to continuous improvement and which actively works to understand and meet stakeholder requirements.
5. Demonstrated problem identification and resolution skills, including ability to implement desired outcomes to timely completion in a complex environment with competing demands.
6. Demonstrated ability to support delivery of projects within agreed timeframes and resource constraints (including assistance with scoping, planning, delivery and post-implementation review).
7. Demonstrated knowledge of health, safety and environment principles and commitment to compliance and safety at both strategic and operational levels.

Remuneration and Benefits

The classification for this position is Higher Education Worker Level 7 (HEW7) which has an annual remuneration range of \$101,955 to \$111,526 pa. Which is inclusive of an annual salary range of \$86,889 to \$95,045 pa and 17% superannuation.

In July 2020 QUT staff voted in favour of a variation to its Enterprise Agreements. The variations were approved by the Fair Work Commission in August 2020.

The variation impacts leave loading (for new staff no loading will be paid or accrued during the period the variation is in effect), salary increases (the salary increase which was due to occur in the first full pay period of December 2020 has been deferred until the first full pay period of December 2021) and superannuation (superannuation will be paid to staff as though the salary increase which

would have been paid in December 2020 has taken effect and, subject to the rules of the superannuation fund, a defined benefit member will continue to make contributions in alignment with the contributions made by the University). A link to the variation is [here](#).

Beyond personal and professional fulfilment, a career at QUT brings a broad range of tangible benefits. With competitive remuneration including superannuation, the University offers real and generous benefits.

QUT is a high quality and flexible organisation that is proud of its excellent employment conditions which include but are not limited to:

- Reduced working year scheme
- Parental leave provisions
- Study support encompassing leave and financial assistance
- Comprehensive professional development
- Salary Packaging

Further benefits can be found at the [Working at QUT](#) page.

Information for applicants

The position is open to applicants who have ongoing full-time work rights in Australia. In support of our strategic priority of Indigenous Australian success, Aboriginal Australians and Torres Strait Islander people are encouraged to apply.

For further information about the position, please contact Alina Tollenaere, Senior Technical Operations Partner, on (07) 3138 0458; or for further information about working at QUT contact Human Resources on (07) 3138 4104.

Candidates who are interested in the position are encouraged to apply even though they may feel they are not strong on individual selection criteria.

In assessing merit, the panel will take into consideration "performance or achievement relative to opportunity". We recognise that many staff today have a range of personal circumstances, and career histories that challenge traditional ideas of a staff member. This may mean, for example, prioritising the quality of achievement rather than the quantity, as considerations of part-time employment, career interruptions and significant periods of leave are taken into account when assessing performance or achievement.

How to Apply

For further information and to apply, please visit www.qut.edu.au/jobs for reference number **21080**.

When applying for this position we encourage you to upload your response to the selection criteria.

Applications close 7 February 2021